

**Arkansas State Board of Licensure
For Prof. Engineers & Prof. Surveyors**

PO Box 3750
Little Rock, AR 72203-3750
Telephone: 501-682-2824 Fax: 501-682-2827
www.arkansas.gov/pels

**01/01/2020-12/31/2021 Renewal Notice for
Professional Engineer – License Ends with Odd Number**

PDH Carryover (visit online roster to view): _____
Name: _____ PE#: _____
Address: _____
City: _____ State: _____ Zip+4: _____ – _____

- ☐ Same as above (includes Zip+4 obtained at www.usps.com)
☐ Change Address to (check one): Home: ☐ Other: ☐ School: ☐ Work: ☐
If Other or School enter Name: _____
If Work, enter Company Name: _____
Address: _____
Ste.: _____ Bldg/Floor (if applicable): _____
City: _____ State: _____ Zip+4: _____ – _____
E-Mail: _____
Primary Phone: (____) _____ – _____ Ext: _____
Secondary: (____) _____ – _____ Ext: _____
Fax: (____) _____ – _____

Board Use Date Rec'd: _____

Receiver Initials: _____

Applicant Type: Licensee ☐ Other Payment received

Type Payment: ☐ Cashier's Check ☐ Company Check
☐ MO (Money Order) ☐ Personal Check ☐ Temp Check

Payment Identifier (number): _____

Total Payment: **\$80 \$120 \$160**

Receipt Type(s): Renewal Fee – Professional Engineer \$80.00
Renewal Fee – Professional Engineer – Late (1-60 days) \$40.00
Renewal Fee – Professional Engineer – Late (61+ days) \$80.00

YOUR LICENSE WILL EXPIRE DECEMBER 31, 2019

Professional Engineer. Renewal Fee:
\$80.00 – if postmarked prior to December 31

To avoid a lapsed license, this completed form and payment
(payable to PELS Fund) MUST BE POSTMARKED NO LATER
THAN DECEMBER 31. Write your license number on your
payment.

**IF NOT RENEWED, YOUR LICENSE WILL LAPSE AND
RENEWAL FEES WILL INCREASE AS FOLLOWS:**

\$120.00 - January 1 to February 28, 2020
\$160.00 – March 1, 2020 to December 31, 2021

NOTICE renew online and your renewal is processed within 24
hours compared to the 1-2 weeks that a paper copy requires.

NOTICE! You may renew on-line with a credit card by going to www.pels.arkansas.gov

Please answer the following and provide copies of orders, pleadings, and/or correspondence as supporting documentation for any affirmative answer:

- ☐ Are there any complaints or enforcement actions pending against you by another licensing board? YES:____ NO:____
☐ Have you ever been disciplined by another Board(s) which resulted in enforcement actions? YES:____ NO:____
☐ Have you ever been convicted of a felony or misdemeanor crime (other than traffic violations)? YES:____ NO:____

Enter your PDH Carryover as shown in the Online Roster: _____. For renewal requirements including PDH credit conversion, record maintenance, and exemptions, visit Article 20 of the Board's Rules on our website.

Please select one of the following options:

- ☐ **I request my license be renewed and I earned _____ (round to 0.5) PDH between January 1, 2018 and December 31, 2019.** A total of 30 are required per renewal period (combination of new/carryover hours).
- ☐ **I request my license be renewed and claim an exemption from the PDH requirement based upon (select one):**
☐ New Licensee since November 1, 2017
OPTIONAL Between November 1, 2017 and December 31, 2019 I earned _____ (round to 0.5) PDH.
☐ Requesting or continuing in, an Inactive Status.
☐ Out of the Country or on temporary active military duty for 120 consecutive days between Jan 1, 2018 & Dec 31, 2019
☐ Requesting or continuing in an Exempt Status (*I was born before Jan 1, 1955 AND a PE Licensed before Jan 1, 1995*)
- ☐ **Comity/Out-of-Jurisdiction Licensee** – I am licensed in a state where I've met their mandatory CPC requirement of at least 15 PDH per year: State _____ PE # _____.
- ☐ **I request my license be placed in a Non-Renewed Status.** This form is being returned without fees and remove my name from future mailings.

Printed Name _____

Signature _____ PE # _____ Date _____